

F.No. 9(1)/2017-Comp.(E:341245)

Government of India
Ministry of Consumer Affairs, Food & Public Distribution
Department of Food & Public Distribution

Room No. 275, Krishi Bhawan, New Delhi.

Dated: 19/06/2019

To,

Principle Secretary / Secretary,
Food & Civil Supplies Department,
Government/Administration of – all States/UTs.

Subject: Generation of monthly Distribution Certificate of foodgrains through Annavitran portal – reg.

Sir/Madam,

You are aware that this Department has developed Annavitran Portal for continuous monitoring and reporting of foodgrains distribution in States/UTs through both automated and un-automated modes. Details in respect of monthly automated distribution (through ePoS) are fetched from State/UTs' servers using web-services, whereas details of un-automated distribution are manually entered by the DSOs/DFSOs in the portal. In this regard, the timeframe prescribed by this Department for reporting of distribution details for every preceding month are as follows:

| Sl. | Mode of Transaction for Distribution of Foodgrains | Due Date of Complete Reporting on Annavitran Portal |
|-----|--|---|
| 1 | Automated (using ePoS Devices) | By 10 th of every subsequent month |
| 2 | Unautomated (without ePoS Devices) | By 20 th of every subsequent month |

2. Further, as it was informed earlier also, the details of distribution reported on the Annavitran portal till 20th of every month shall be deemed complete and correct in all sense and shall automatically freeze by mid-night of 20th of every month and a Certificate of total distribution in the preceding month will be generated by the Annavitran portal. This facility has been enabled on the Annavitran portal and will come into effect from **1st July 2019**. State Food Secretaries shall be required to digitally sign the certificate and submit the same on the Annavitran portal itself.

3. States/UTs are therefore requested to start making use this facility on the Annavitran portal for the generation of monthly Distribution Certificates w.e.f. July 2019 as the same shall be very mandatory going forward for final settlement of subsidy claims, and release of Additional Dealer Margin by this Department.

4. In case any support is required by the States/UTs in this regard, you may please reach out to Shri BVC Rao, Sr. Technical Director, NIC HQ at bvcrao@nic.in/+91-9958402296 or Shri Gaurav Verma, Consultant, CPMU at cpmu.fpd@nic.in/+91-9650787596. User documentation giving steps/process for DSC registration, data freezing and DSC signing of the Certificate on Annavitran portal are enclosed.

Yours faithfully,

Encl: As above



(D.K. Gupta)

Director (PD)

Tel. 23070429

Copy to:

1. PS to Joint Secretary (Policy & FCI), DFPD, Krishi Bhawan, New Delhi
2. PS to Economic Advisor, DFPD, Krishi Bhawan, New Delhi
3. Sh. BVC Rao, Sr. Technical Director & HOD, NIC-HQ, New Delhi.

Electronic - Public Distribution System (ePDS)

User Documentation

For

Digital Certificate Registration,

Sale Data Freezing Certificate Generation

&

DSC Signing

Version 1.0

Prepared by

National Informatics Centre,

Department of Electronics & Information Technology

Govt. of India

| | |
|--|--|
| | User Documentation – DSC Registration, Data Freezing and DSC Signing |
| | FCA Infosys Division |
| | 1.0 |
| | Confidential |
| | FCA Infosys Division |
| | 11-June-2019 |
| | FCA Infosys Division |
| | |
| | |

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Abbreviations

| | |
|------------|-------------------------------|
| DSC | Digital Signature Certificate |
|------------|-------------------------------|

1. DSC REGISTRATION

Browse <https://annavitran.nic.in>

- Step 1.1 Click on Login from the menu.
- Step 1.2 Select State Admin radio option.
- Step 1.3 Select State from the drop down list.
- Step 1.4 Enter the user name and password.
- Step 1.5 Click Login.

LOGIN REPORTS GRAPHS DOWNLOADS STATE PORTAL LINKS

Distribution of Food Grains at FPS Shops (Manual)

Sign In

TASKS Data Capturing/Data Entering State Admin DFPD

STATE

Select state

Username

Password

Login

2. FOUR OPTIONS AVAILABLE RELATED TO DSC CERTIFICATE AS:

- Register/Modify your DSC
- Generate Certificate
- Sign Generate Certificate(For Already Certificate only)
- View Signed Certificate

Log Out

Admin Tools

- 1 Reset Password/EdR Un-Automated Data
- 2 Generate Certificate
- 3 Sign Generated Certificate (For Already Generated Certificates Only)
- 4 View Signed Certificates
- 5 Register/Modify Your DSC

3. REGISTER/ MODIFY YOUR DSC

- Click on the Register/Modify DSC link for registration the DSC
- Page displayed with list of DSC installed in your machine
- Click on the register button for register the device which you want for DSC registration.

The screenshot shows a web browser window displaying the 'Certificate Details' page. The page header includes the Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, Government of India, and the National Informatics Centre. The main content is a table with the following columns: S. No., Certificate SNo, Issued To, Issued By, Certificate Type, and Action. Five certificates are listed, each with a 'Register' button in the Action column.

| S. No. | Certificate SNo | Issued To | Issued By | Certificate Type | Action |
|--------|--------------------------|---|--|------------------------------------|----------|
| 1 | 462458338200442705596755 | EMAILADDRESS=indian.yeshika@gmail.com, CN=YASHIKA TRIVEDI, OU=nonnic-consumer-affairs-food-pub, O=FCA INFOSYS DIVISION NIC HQ CGO COMPLEX NEW DELHI, ST=DELHI, C=IN | CN=vpnc, DC=intranet, DC=nic, DC=in | Digital Signing & Key Encipherment | Register |
| 2 | 461157251922720066567127 | EMAILADDRESS=jitendrayadav2k@gmail.com, CN=Jitendra Yadav, OU=nonnic-consumer-affairs-food-pub, O=FCA INFOSYS DIVISION, ST=DELHI, C=IN | CN=vpnc, DC=intranet, DC=nic, DC=in | Digital Signing & Key Encipherment | Register |
| 3 | 82335364582158568077722 | EMAILADDRESS=shubhamjava5@gmail.com, CN=Shubham tripathi, OU=nonnic-consumer-affairs-food-pub, O=FCA INFOSYS DIVISION, ST=DELHI, C=IN | CN=vpnc, DC=intranet, DC=nic, DC=in | Digital Signing & Key Encipherment | Register |
| 4 | 98925290292101959972551 | EMAILADDRESS=anita1986sharma@gmail.com, CN=ANITA SHARMA, OU=nonnic-consumer-affairs-food-pub, O=FCA INFOSYS DIVISION NIC HQ CGO COMPLEX, ST=DELHI, C=IN | CN=vpnc, DC=intranet, DC=nic, DC=in | Digital Signing & Key Encipherment | Register |
| 5 | 15364444 | CN=VENKATA CHALAPATHI RAO BUDARAJU, ST=DELHI, OID.2.5.4.12=110003, OU=NATIONAL INFORMATICS CENTER, O=MINISTRY OF ELECTRONICS AND INFORMATION TECHNOLOGY, C=IN | CN=e-Mudhra Sub CA for Class 2 Organisation 2014, OU=Certifying Authority, O=eMudhra Consumer Services Limited, C=IN | Digital Signing | Register |

- Page processing for registration

The screenshot shows the same web portal as above, but with a large 'Processing (Please Wait)' overlay in the center of the page. The overlay consists of the text 'Processing' in a large font, with '(Please Wait)' below it, and a circular progress indicator to the right. The background content, including the certificate table and navigation elements, is visible but dimmed.

- Enter the DSC PIN and click ok button

The screenshot shows the 'Certificate Details' table with a modal dialog box overlaid. The dialog box contains a 'User PIN:' input field, a note stating 'Note: Length should be between 6-32 characters', and three buttons: 'OK', 'Cancel', and 'SoftKeyboard'.

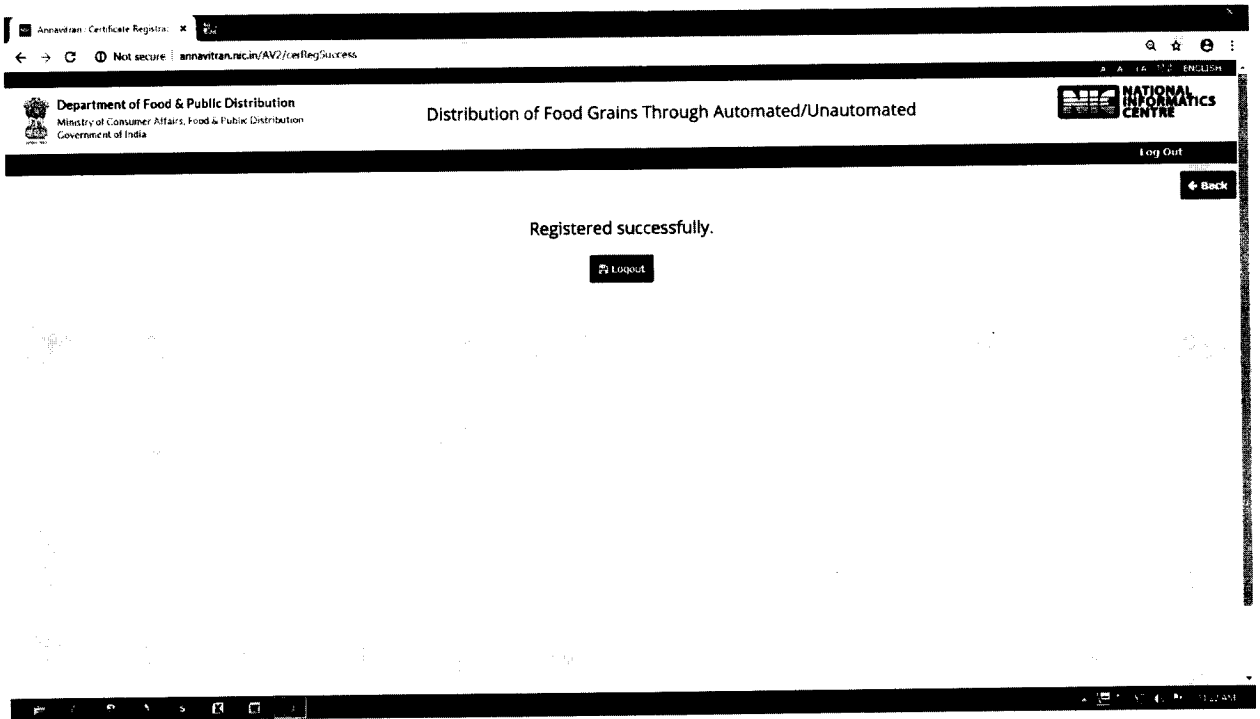
| S. No. | Certificate SNo | Issued By | Certificate Type | Action | |
|--------|--------------------------|--|--|-----------------|----------|
| 1 | 462458338200442705596255 | CN=vpoca, DC=intranet, DC=nic, DC=IN | Digital Signing & Key Encipherment | Register | |
| 2 | 461157251927270066567127 | CN=vpoca, DC=intranet, DC=nic, DC=IN | Digital Signing & Key Encipherment | Register | |
| 3 | 8233536458215856807722 | CN=vpoca, DC=intranet, DC=nic, DC=IN | Digital Signing & Key Encipherment | Register | |
| 4 | 98925200292101959972551 | CN=vpoca, DC=intranet, DC=nic, DC=IN | Digital Signing & Key Encipherment | Register | |
| 5 | 15364444 | CN=VENKATA CHALAPATHI RAO BUDARAJU, ST=DELHI, O=ID.2.5.4.17-110903, OU=NATIONAL INFORMATICS CENTER, O=MINISTRY OF ELECTRONICS AND INFORMATION TECHNOLOGY, C=IN | CN=e-Mudra Sub CA for Class 2 Organisation 2014, OU=Certifying Authority, O=eMudra Consumer Services Limited, C=IN | Digital Signing | Register |

- DSC registration processing

The screenshot shows the 'Certificate Details' table with a modal dialog box overlaid. The dialog box contains the text 'Processing (Please Wait)' with a circular progress indicator.

| S. No. | Certificate SNo | Issued By | Certificate Type | Action | |
|--------|--------------------------|--|--|-----------------|----------|
| 1 | 462458338200442705596255 | CN=vpoca, DC=intranet, DC=nic, DC=IN | Digital Signing & Key Encipherment | Register | |
| 2 | 461157251927270066567127 | CN=vpoca, DC=intranet, DC=nic, DC=IN | Digital Signing & Key Encipherment | Register | |
| 3 | 8233536458215856807722 | CN=vpoca, DC=intranet, DC=nic, DC=IN | Digital Signing & Key Encipherment | Register | |
| 4 | 98925200292101959972551 | CN=vpoca, DC=intranet, DC=nic, DC=IN | Digital Signing & Key Encipherment | Register | |
| 5 | 15364444 | CN=VENKATA CHALAPATHI RAO BUDARAJU, ST=DELHI, O=ID.2.5.4.17-110903, OU=NATIONAL INFORMATICS CENTER, O=MINISTRY OF ELECTRONICS AND INFORMATION TECHNOLOGY, C=IN | CN=e-Mudra Sub CA for Class 2 Organisation 2014, OU=Certifying Authority, O=eMudra Consumer Services Limited, C=IN | Digital Signing | Register |

- DSC registration successfully



4. MODIFY YOUR DSC

- For Modify the DSC
- Click on the Modify your DSC
- Next screen available for modification in DSC

The screenshot shows the 'Certificate Details' page of the National Informatics Centre. The page header includes the Department of Food & Public Distribution and the National Informatics Centre logo. The main content is a table with the following data:

| S. No. | Certificate SNo | Issued To | Issued By | Certificate Type | Action |
|--------|--------------------------|---|---|------------------------------------|------------|
| 1 | 462150330200442705596755 | EMAILADDRESS=indian.yashike@gmail.com, CN=YASHIKA TRIVEDI, OU=nonnic-consumer-affairs-food-pub, O=FCA INFOSYS DIVISION NIC HQ CGO COMPLEX NEW DELHI, ST=DELHI, C=IN | CN=vpcca, DC=intranet, DC=nic, DC=in | Digital Signing & Key Encipherment | Modify |
| 2 | 461157251927270066567127 | EMAILADDRESS=jitendra.yadav2k@gmail.com, CN=Jitendra Yadav, OU=nonnic-consumer-affairs-food-pub, O=FCA INFOSYS DIVISION, ST=DELHI, C=IN | CN=vpcca, DC=intranet, DC=nic, DC=in | Digital Signing & Key Encipherment | Modify |
| 3 | 02335364502150560077742 | EMAILADDRESS=shubhamjava5@gmail.com, CN=Shubham tripathi, OU=nonnic-consumer-affairs-food-pub, O=FCA INFOSYS DIVISION, ST=DELHI, C=IN | CN=vpcca, DC=intranet, DC=nic, DC=in | Digital Signing & Key Encipherment | Modify |
| 4 | 90925290292101959972551 | EMAILADDRESS=anita1986sharma@gmail.com, CN=ANITA SHARMA, OU="nonnic-consumer-affairs-food-pub", O=FCA INFOSYS DIVISION NIC HQ CGO COMPLEX, ST=DELHI, C=IN | CN=vpcca, DC=intranet, DC=nic, DC=in | Digital Signing & Key Encipherment | Modify |
| 5 | 15364444 | CN=YENKATA CHALAPATHI RAO BUDARAJI, ST=DELHI, OID.2.5.4.17=110003, OU=NATIONAL INFORMATICS CENTER, O=MINISTRY OF ELECTRONICS AND INFORMATION TECHNOLOGY, C=IN | CN=eMudhra Sub CA for Class 2 Organisation 2014, OU=Certifying Authority, O=eMudhra Consumer Services Limited, C=IN | Digital Signing | Registered |

The footer of the page contains logos for India.gov.in, Department of Food & Public Distribution, A/PDS, e-PDS Portal of India, haryana.gov.in, and NATIONAL INFORMATICS CENTRE.

5. GENERATE CERTIFICATE

- Click on the Generate Certificate link
- Select the Year and month

Generate Certificate

Select Year: 2019 Select Month: Select Month

submit

Admin Tools

- 1 Reset Password/Edit User
- 2 **Generate Certificate**
- 3 Sign Generated Certificate (For Already Generated Certificates Only)
- 4 View Signed Certificates
- 5 Register/Modify Your DSC

- Selected Month & Year details populated for view
- Click on the preview button before generation the certificate

Department of Food & Public Distribution
Ministry of Consumer Affairs, Food & Public Distribution
Government of India

Distribution of Food Grains Through Automated/Unautomated

Date: Jun 11, 2019 11:27:51 AM

Certificate on Foodgrains distributed for the month of January-2019, under NFSA

This certificate generated electronically from the Automation ports according to the details of actual distribution of foodgrains for
ANDAMAN & NICOBAR ISLANDS, January-2019

(all quantities in Metric Tons)

Quantity Distributed by the State/UT

| Sl. | Commodity | Quantity Allocated by the GoI | Automated Distribution (with ePoS) | Un-automated Distribution (without ePoS) | Total Distribution (for January-2019) |
|--------------------|---------------|-------------------------------|------------------------------------|--|---------------------------------------|
| (1) | (2) | (3) | (4) | (5) | (5)=(3)+(4) |
| 1. | Rice | 278.6 | 58.0 | 47.8 | 104.7 |
| 2. | Wheat | 54.1 | 0.0 | 37.7 | 37.8 |
| 3. | Coarse-Grains | 0.0 | 0.0 | 0.0 | 0.0 |
| GRAND TOTAL | | 332.7 | 58.0 | 85.5 | 147.4 |

Preview

It is certified that the details appearing in this certificate are correct and are duly verified against the records of electronic distribution (with ePoS) as well as manual distribution (without ePoS) maintained in the State/UT. In case any inconsistency is found, the Food & Civil Supplies Department, Govt. of ANDAMAN & NICOBAR ISLANDS shall assume complete responsibility.

The certificate captures the details of foodgrains distributed in the State/UT from 00:00 hrs of the first calendar day to 23:59 hrs of the last calendar day of January-2019.

Ph. Secretary: Secretary
Food & Civil Supplies Department,
Government/Administration of ANDAMAN & NICOBAR ISLANDS

Note: A print-out of this certificate, duly signed and stamped, shall be submitted to DDFPD along with the claims for subsidy, central assistance, etc.

- Click on the Confirm Freeze data button
- Before final freezing the data, they ask again for freezing the data .

Department of Food & Public Distribution
Ministry of Consumer Affairs, Food & Public Distribution
Government of India

Distribution of Food Grains Through Automated/Unautomated

NATIONAL INFORMATICS CENTRE

Log Out

← Back

Dated: Jun 11, 2019 11:35:41 AM

Certificate on foodgrains distributed for the month of January 2019, under NEBA

This certificate generated electronically from the Annavitrans portal, according to the details of actual distribution of foodgrains in/for
ANDAMAN & NICOBAR ISLANDS, January 2019

(all quantities in Metric Tons)

| S. No. | Commodity | Quantity Allocated by Govt | Quantity Distributed by the State/UT | | |
|--------------------|---------------|----------------------------|--------------------------------------|--|---------------------------------------|
| | | | Automated Distribution (with ePoS) | Un-automated Distribution (without ePoS) | Total Distribution (for January 2019) |
| (1) | (2) | (3) | (4) | (5)=(3)+(4) | |
| 1. | Rice | 278.6 | 56.9 | 47.3 | 104.2 |
| 2. | Wheat | 54.3 | 0.0 | 37.2 | 37.4 |
| 3. | Coarse-Grains | 0.0 | 0.0 | 0.0 | 0.0 |
| GRAND TOTAL | | 332.7 | 56.9 | 85.5 | 142.4 |

It is certified that the details appearing in this certificate are correct and duly verified against the records of electronic distribution (with ePoS) as well as manual distribution (without ePoS) maintained in the State/UT. In case any mismatch is found, the Food & Civil Supplies Department, Govt. of ANDAMAN & NICOBAR ISLANDS shall assume complete responsibility.

The certificate captures the details of foodgrains distributed in the State/UT from 00:00 hrs of the first calendar day to 23:59 hrs of the last calendar day of January 2019.

Pr. Secretary, Secretary
Food & Civil Supplies Department,
Government/Administration of ANDAMAN & NICOBAR ISLANDS

Department of Food & Public Distribution
Ministry of Consumer Affairs, Food & Public Distribution
Government of India

Distribution of Food Grains Through Automated/Unautomated

NATIONAL INFORMATICS CENTRE

Log Out

← Back

Dated: Jun 11, 2019 11:35:41 AM

Certificate on foodgrains distributed for the month of January 2019, under NEBA

This certificate generated electronically from the Annavitrans portal, according to the details of actual distribution of foodgrains in/for
ANDAMAN & NICOBAR ISLANDS, January 2019

(all quantities in Metric Tons)

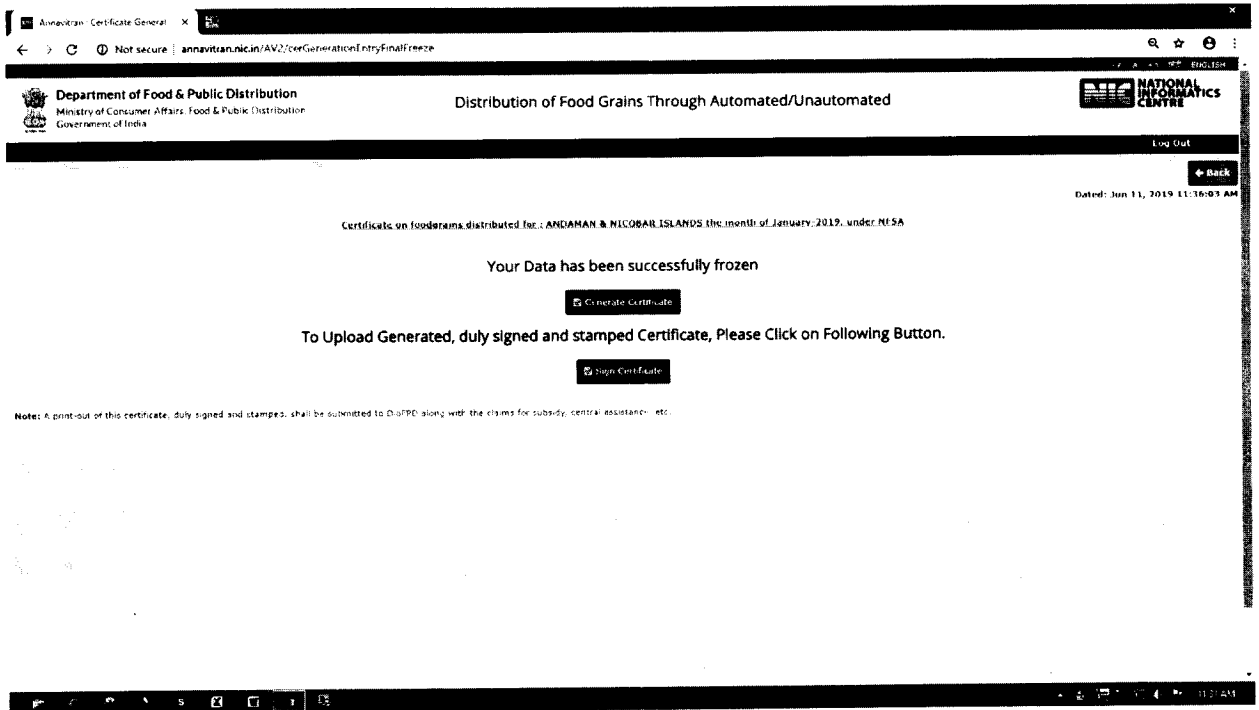
| S. No. | Commodity | Quantity Allocated by Govt | Quantity Distributed by the State/UT | | |
|--------------------|---------------|----------------------------|--------------------------------------|--|---------------------------------------|
| | | | Automated Distribution (with ePoS) | Un-automated Distribution (without ePoS) | Total Distribution (for January 2019) |
| (1) | (2) | (3) | (4) | (5)=(3)+(4) | |
| 1. | Rice | 278.6 | 56.9 | 47.3 | 104.2 |
| 2. | Wheat | 54.3 | 0.0 | 37.2 | 37.4 |
| 3. | Coarse-Grains | 0.0 | 0.0 | 0.0 | 0.0 |
| GRAND TOTAL | | 332.7 | 56.9 | 85.5 | 142.4 |

It is certified that the details appearing in this certificate are correct and duly verified against the records of electronic distribution (with ePoS) as well as manual distribution (without ePoS) maintained in the State/UT. In case any mismatch is found, the Food & Civil Supplies Department, Govt. of ANDAMAN & NICOBAR ISLANDS shall assume complete responsibility.

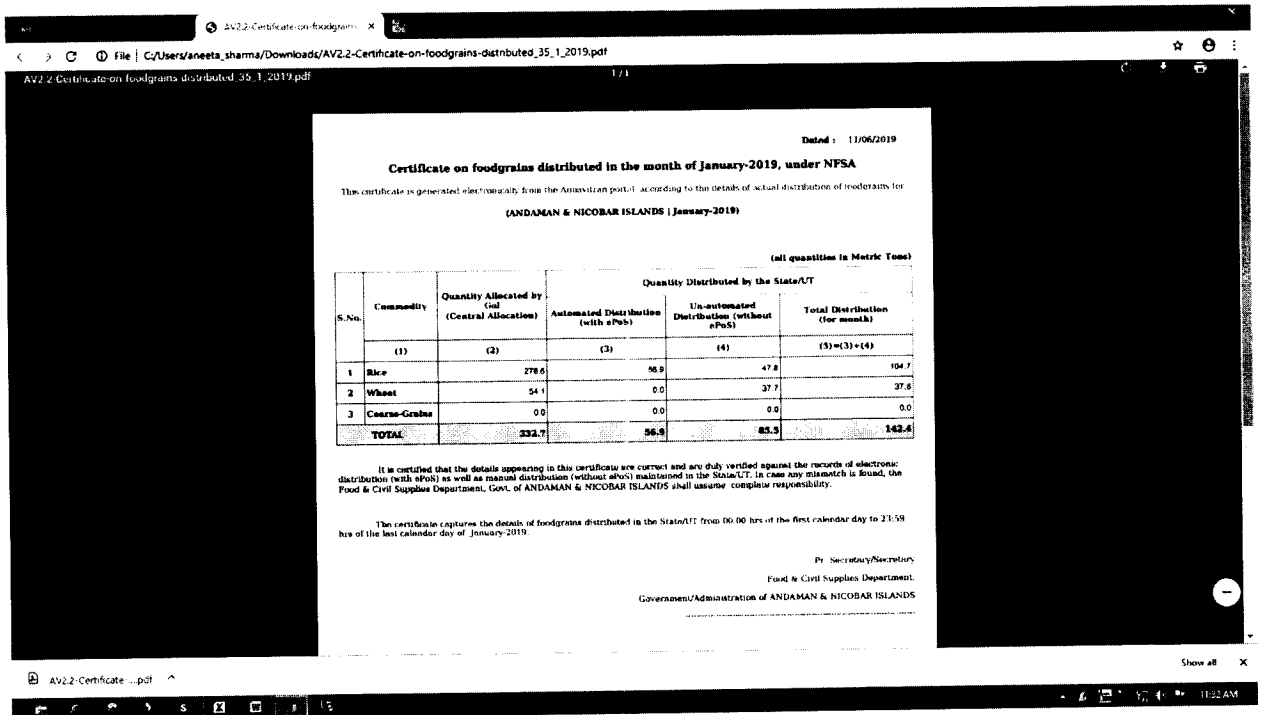
The certificate captures the details of foodgrains distributed in the State/UT from 00:00 hrs of the first calendar day to 23:59 hrs of the last calendar day of January 2019.

Pr. Secretary, Secretary
Food & Civil Supplies Department,
Government/Administration of ANDAMAN & NICOBAR ISLANDS

- Data freeze successfully and generate the certificate
- Second option for sign certificate

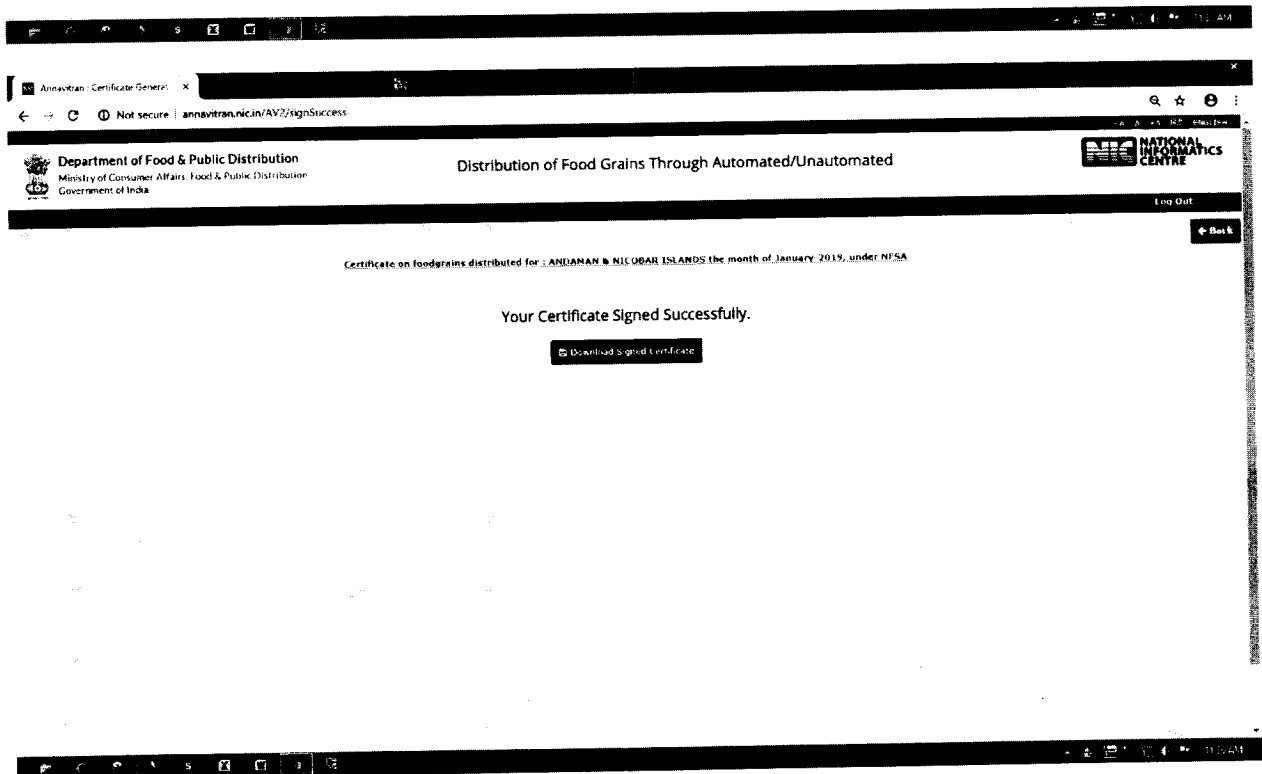
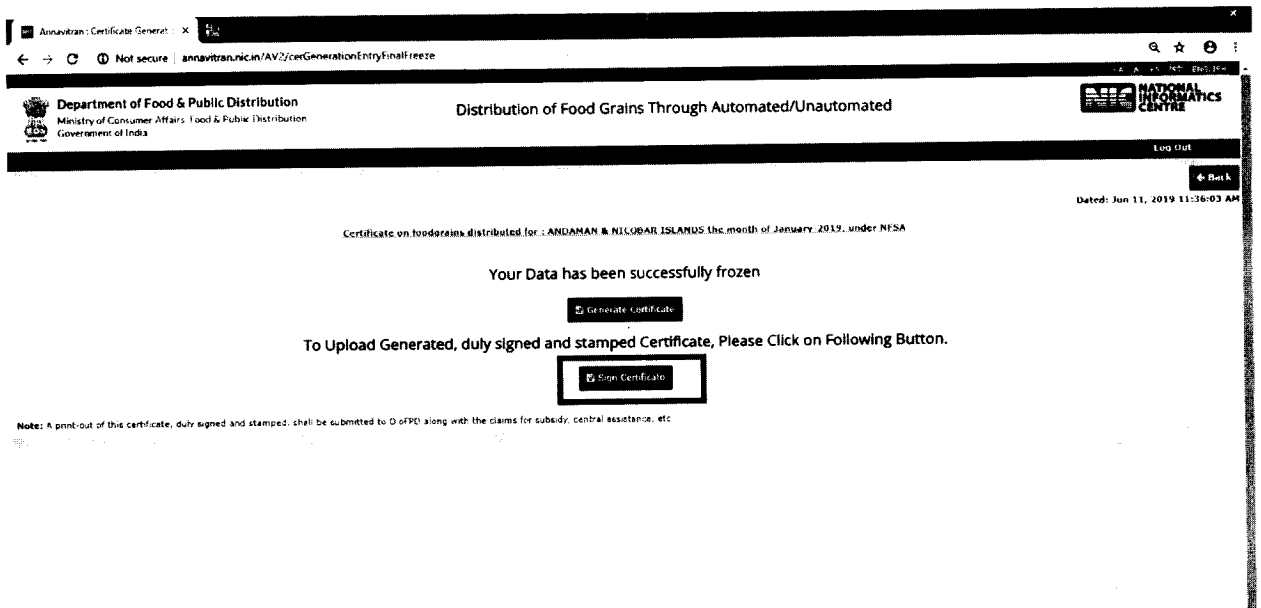


- Certificate generated by click on the Generate certificate button
- Certificate generated successfully.



6. SIGN GENERATED CERTIFICATE

- Click on the sign certificate button for signing the certificate.
- And other option for Signed the certificate → click on the below link
[“Sign Generated Certificate \(For Already Generated Certificates Only\)new”](#)



7. VIEW SIGNED CERTIFICATE

- Click on the Download signed certificate button for view the certificate .
- And also choose the “View Signed certificate “ link for generate signed certificate on selected month and year.

Certificate on foodgrains distributed in the month of January 2019, under NFSA

This certificate is submitted in compliance with the provisions of the National Food Security Act, 2013 (NFSA) and the National Food Security Regulations, 2017 (NFSA Regulations).

(ANAIMALAI & NILGIRIS DISTRICT) (January 2019)

Quantity distributed in Month (Tons)

| S.No. | Commodity | Quantity Allocated to Civil (Central Subsidized) (Tons) | Quantity distributed to the Beneficiaries | | Total Distribution (in month) |
|--------------|------------------|---|---|--|-------------------------------|
| | | | Subsidized (Central Subsidized) (Tons) | Unsubsidized (Central Subsidized) (Tons) | |
| 1 | Wheat | 0 | 0 | 0 | 0 |
| 2 | Rice | 100 | 100 | 0 | 100 |
| 3 | Other Cereals | 0 | 0 | 0 | 0 |
| 4 | Other Foodgrains | 0 | 0 | 0 | 0 |
| TOTAL | | 100 | 100 | 0 | 100 |

The undersigned certifies that the above details are correct and true as per the records maintained in the office of the District Collector, Anaimalai & Nilgiris District, Tamil Nadu.

For District Collector
 District Collector
 Anaimalai & Nilgiris District
 Tamil Nadu

Digitally signed by: [Name]
 DN: cn=[Name], o=[Organization], ou=[Organization], email=[Email], c=IN
 Date: 2019.01.31 11:39:00 +05'30'
 Reason: [Reason]

Report prepared by: [Name], Designed & Developed by: National Information Centre

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